



Office of Local Government

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Our Reference: A580100
Your Reference:
Contact: Cameron Templeton
Phone: 02 4428 4148

Ms Leeanne Ryan
Acting General Manager
Warrumbungle Shire Council
PO Box 191
COONABARABRAN NSW 2357

Email: leeanne.ryan@warrumbungle.nsw.gov.au

Dear Ms Ryan

Following careful consideration of a number of allegations raised with the Office of Local Government (OLG), and in light of the serious nature of those allegations, I have determined that there should be an investigation pursuant to section 430 of the *Local Government Act 1993* into those aspects of Warrumbungle Shire Council and its work and activities set out in the Terms of Reference below:

To investigate and report on:

- 1) *Whether the councillors of Warrumbungle Shire Council are fulfilling their role and responsibilities under the Local Government Act 1993, the Local Government (General) Regulation 2005 and other relevant legislation and any relevant standards and, in particular, in relation to:*
 - a. *Council's consideration of its 2017 waste services tender for the supply and installation of skip bins.*
 - b. *Strategic, operational and management aspects of its water resources function.*
- 2) *Whether the Council officers of Warrumbungle Shire Council are fulfilling their role and responsibilities under the Local Government Act 1993, the Local Government (General) Regulation 2005 and other relevant legislation and any relevant standards and, in particular, in relation to:*
 - a. *Council's consideration of its 2017 waste services tender for the supply and installation of skip bins.*
 - b. *Strategic, operational and management aspects of its water resources function.*
- 3) *Whether the conduct of councillors (whether individually or collectively as the governing body of council), senior Council officers and Council staff, has hindered the provision of efficient, effective and appropriate standards of governance.*
- 4) *Any other matter that warrants mention, particularly where it may impact upon the effective administration of the area and/or the working relationship between the Council, councillors and its administration.*



I am required to report to the Minister for Local Government on the results of the investigation. I will also provide a copy of the report to Council.

Principal Investigators, Cameron Templeton and Angus Broad have been authorised by me to undertake the investigation.

Both investigators propose to attend Council on 14 February 2018 to make preliminary enquiries. Both investigators will be available on that day to outline the process and objectives of the investigation to councillors and Council staff. It is requested that councillors and Council staff make themselves available on 14 February to meet the investigators. To this end, Mr Templeton will be in contact with you to make the necessary arrangements.

I have written in similar terms to the Mayor and have asked that a copy of my letter to him be provided to all Councillors and tabled at the next Council meeting.

Yours sincerely



Tim Hurst
Acting Chief Executive
Office of Local Government

5/2/18